



From Daily News Briefs to Meeting Minutes: An AI-Driven Report Summary Generator

Member of

A T GROUP

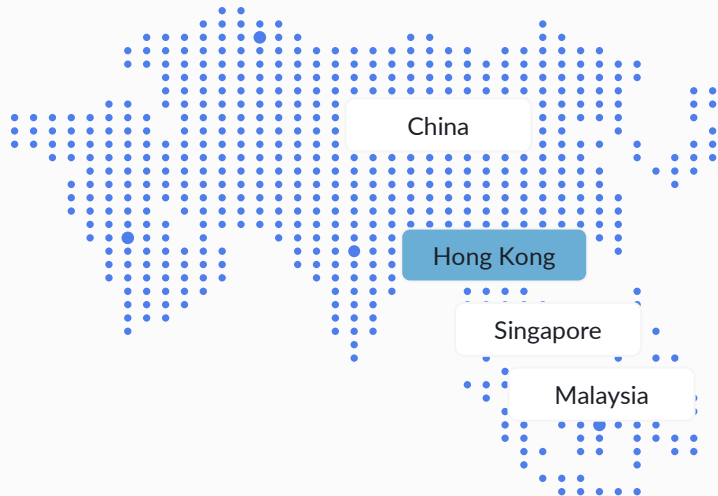
Prepared for Mr. Keith Tsa, Director & Co-founder

Presented by TeamNote Ltd.

Date 4 Nov 2025

TeamNote Overview

TeamNote Limited, a leading IT solutions provider headquartered in Hong Kong. Since our founding, we have been dedicated to helping organizations transform how they work in the digital age.



Experience

10+ years

of delivering IT services and enterprise solutions since 2012

Headquarters & Regional Offices

4+ locations

Hong Kong HQ with regional offices in Greater Bay Area, Shanghai, Singapore, and Malaysia

Clientele

70+ clients

spanning government, financial institutions, NGOs, and commercial enterprises

Talent & Expertise

50+ professionals

including 30+ technical and development specialists across Hong Kong and Zhuhai R&D center

Services & Expertise

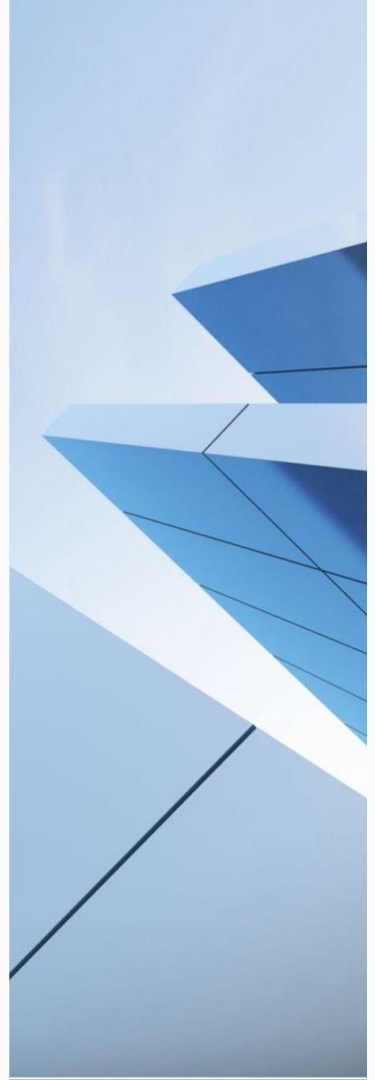
Beyond our core products and development kits, we provide a wide range of IT consultation and services tailored to enterprise needs.

Technology Consultancy

AI Solutions

Software Development & Technical Products

Technical Support & Maintenance

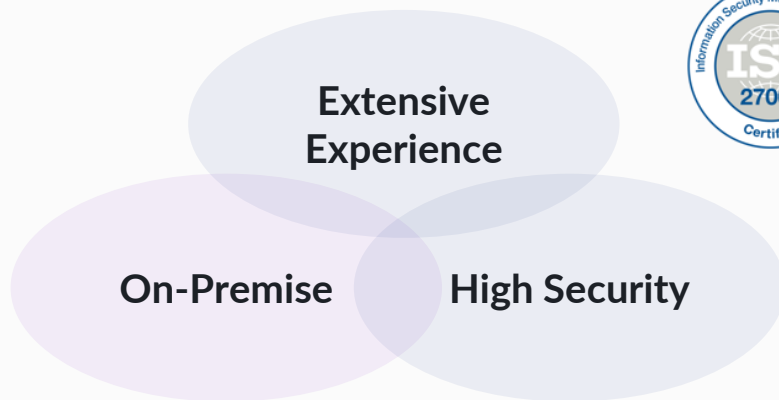


Our Expertise

With many years of experience serving Government & Public Services clients

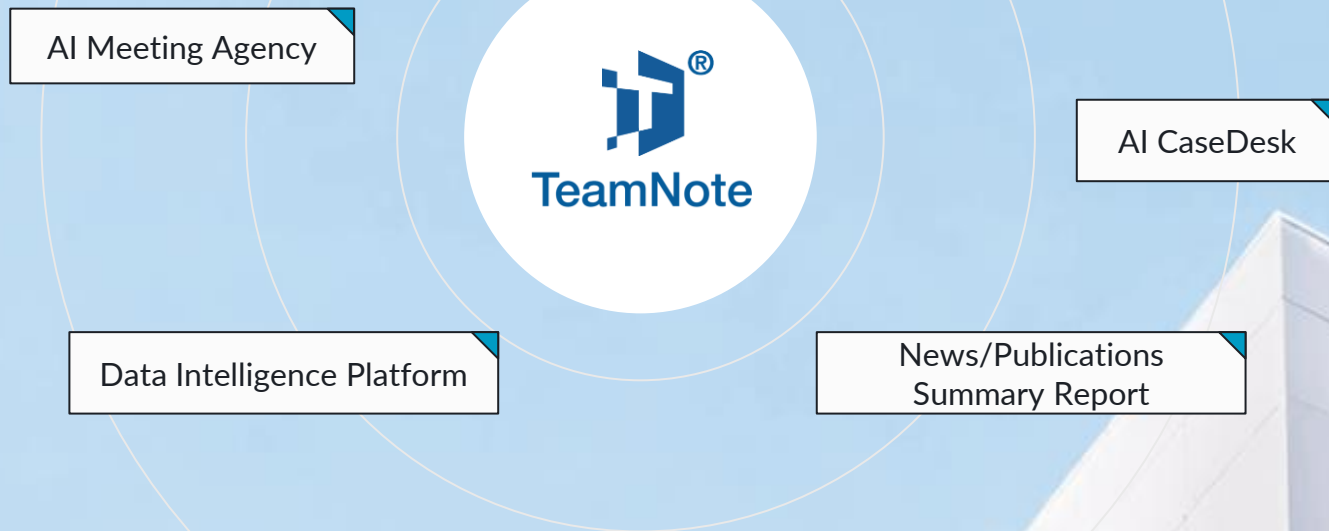


understands the unique challenges and requirements of the public sector. We leverage this expertise to deliver a reliable and effective solution.



AI-Driven Report Summary Generator

Fast path from noise to narrative

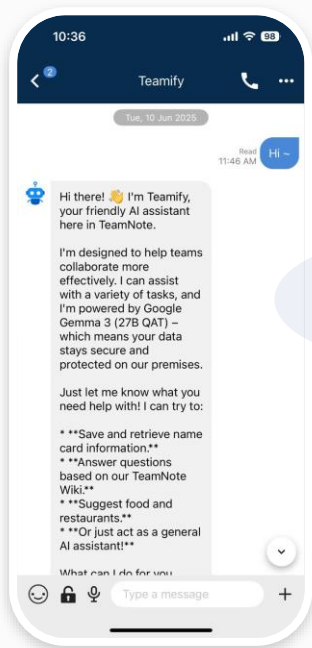


The top of the slide features a header with abstract blue geometric shapes and lines. Below this is a large white area containing the main title.

Smart Digital Workplace

Personalised AI Teammates

Personal AI Assistants: Empowering Individual Productivity



On-Premise

Smart Digital Workplace

your personal AI teammate that empowers productivity, protects privacy, and brings intelligent efficiency to every task.

- Boosts individual productivity
- No company access to personal data
- Simple and fast to deploy
- Encourages staff to adopt AI in daily tasks

Individual Productivity
個人生產力



Deploy Time
系統開發時間



Handle Sensitive Data
處理敏感數據



Our Flagship Products

Personalised AI Teammates

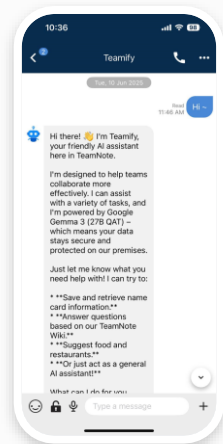
Personal AI Assistants: Empowering Individual Productivity



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Smart Input Assistant
turning everyday inputs
into instant, intelligent
outcomes.



Receipt Scanning

Automatically extracts data from receipts and fills in claim forms.

Speech-to-Text

Transcribes conversations or voice notes into structured, editable text.

Meeting Minutes Generator

Creates clear and concise summaries of meeting discussions.

Chat Group Integration

Add the AI teammate into chat groups to auto-summarize key points.

Seamless Workflow

Works across tools and communication channels for instant productivity gains.

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AI Meeting Agency

Our Flagship Products

Meeting Agency

Your on-premise AI secretary for smarter meetings.

High
Security

On-Premise



Meeting Agency is an AI solution that records, transcribes, and identifies speakers in different languages — ensuring total privacy and complete meeting capture.

- On-Premise Deployment
- Speech-to-Text Transcription
- Speaker Identification
- Voice Recording with Playback
- Support different languages

Resources (Time, man-power)

資源 (時間、人力)



Minutes Preparing Time

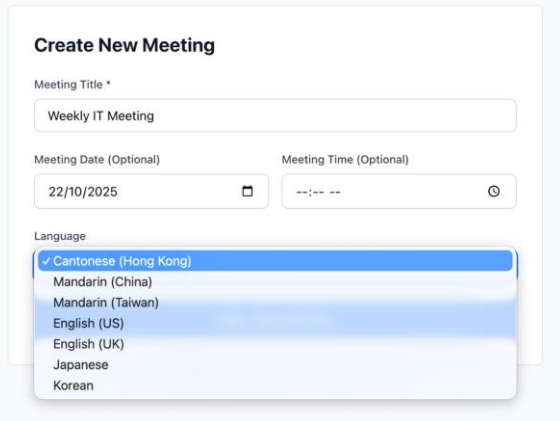
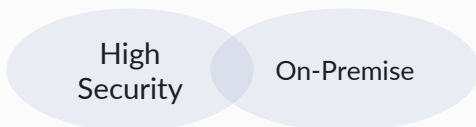
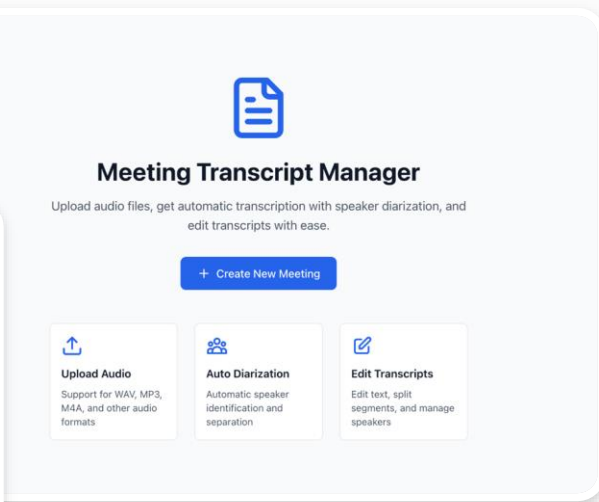
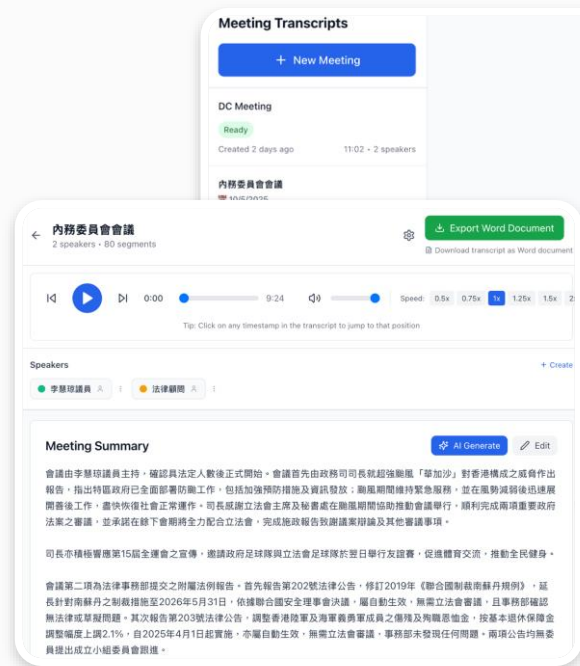
報告準備時間



Our Flagship Products

Meeting Agency

Your on-premise AI secretary for smarter meetings.



Speech-to-Text Transcription:

Converts spoken content into accurate, editable text.

Speaker Identification

Recognizes and tags speakers automatically.

Voice Recording with Playback

Replay exact segments directly from transcripts.

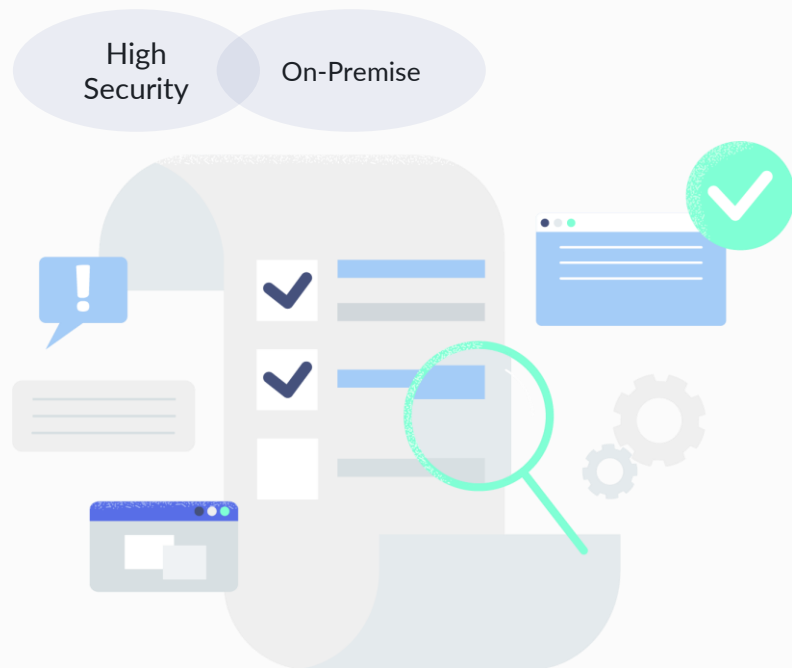


AI CaseDesk

Our Flagship Products

AI CaseDesk

Your AI assistant for faster, smarter, and compliant case responses.



AI CaseDesk

streamlines case handling by analyzing inputs, applying rules from your knowledge base, and drafting compliant replies in seconds.

- Flexible Case Input
- AI Classification
- Knowledge-Based Reasoning
- Automated Draft Reply
- Smart Validation
- Central Dashboard

Compliance Risks

合規風險



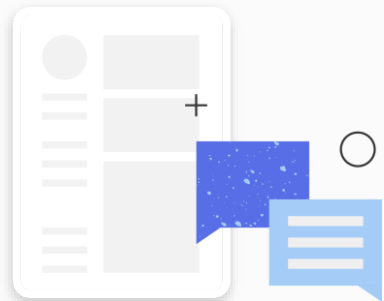
Time and Resources

時間和資源



AI CaseDesk

Your AI assistant for faster, smarter, and compliant case responses.



01

Flexible Case Input

Users can upload PDFs, DOCs, or paste content directly; supports from other systems like email.



02

AI Classification

Automatically filters and categorizes cases for efficient routing.



03

Knowledge-Based Reasoning

Refers to pre-defined rules, regulations, and guidelines to ensure accurate compliance.



04

Automated Draft Reply

Generates a well-structured response that includes quoted references to applicable rules or policies.

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Data Intelligence Platform

Data Intelligence Platform

Unified Intelligence: Data Lake & AI for Enterprise Insight



AI-Driven Workflows with Data Extraction

Combines AI with a data lake for unified insights and interactive reporting across all systems.

- Single source of truth for enterprise data
- Enables natural language queries and instant analytics
- Supports data-driven decision making
- Scales with your organization's growth

Dashboard Flexibility

儀表板靈活性



Report Preparing Time

報告準備時間



Our Flagship Products

Data Intelligence Platform

Unified Intelligence: Data Lake & AI for Enterprise Insight

You data is tidied up in a
Secure Environment

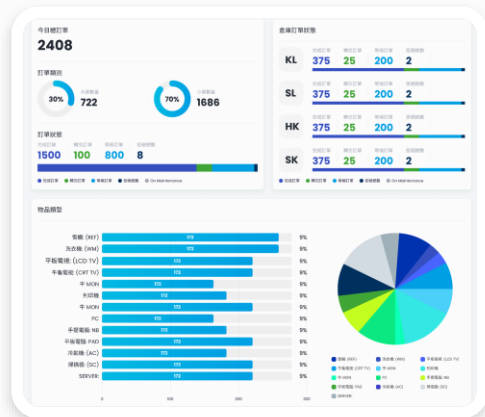


Role-based control



Natural Language Query

Natural Language Query



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News/Publications Summary Report

Our Flagship Products

News/Publications Summary Report

AI engine for real-time business intelligence.

Your intelligent AI analyst that continuously gathers, analyzes, and delivers the news that matters — keeping your business informed, agile, and ahead of market changes.



- Automated News Collection
- Intelligent Filtering
- AI-Driven Analysis
- Automated Reporting
- Customizable Dashboard

Strategic Risk
策略風險



Research Time
收集資訊時間



Thanks

Let's discuss any doubts or concerns.
If something comes up later, please contact

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